

Group (and Self) Rating Form

Criteria	Group Members	Rating (1=low; 5=high)	Justification for Rating
1. Attendance Responds to emails, made meetings, answers phone calls, etc.	Self		
2. Preparation Prepared, offers suggestions for how to proceed with work,	Self		
3. Attitude/Cooperation Enthusiastic, didn't balk at assignments or assigned tasks, minimal complaining	Self		
4. Participation Made an effort to participate, asks those that are quiet to be involved, does not monopolize the situation, provided leadership	Self		
5. Work Distribution Volunteered for tasks, shares knowledge, doesn't offer to do it for others, does fair share	Self		

Additional comments or concern(s):